

TOWN OF ORLEANS
HUMAN SERVICES ADVISORY COMMITTEE
Minutes of 10/14/11
2 pm Namequoit Room, Orleans Town Hall

Approved: 4-0-1

'11 DEC 5 1:04PM
K. Darling, Asst.
ORLEANS TOWN CLERK

Present: Mary Lyttle, Chair (at 2:08 pm); Pam Chase, Gail Meyers Lavin, Robert Singer. **Absent:** Arlene Cohen, Myra Suchenicz, Asst. Town Administrator (ex-officio), Margie Fulcher, Board of Selectmen liaison.

The meeting was called to order by the Clerk at 2:05 pm.

Motion to accept the Minutes of June 28, 2011 was made by Bob Singer, seconded by Pam Chase, and **voted 3-0-0**.

Mary Lyttle joined the meeting. Under Other Business, which the Committee agreed to take first, the Chair called for nominations to reorganize the Committee as of July 1st, since the Committee had not met since June. Gail Meyers Lavin nominated Mary Lyttle to continue as Chair, seconded by Bob Singer, and was voted 3-0 with Mary abstaining. Mary nominated Gail to continue as Clerk, seconded by Pam Chase, and was voted 3-0 with Gail abstaining.

Gail offered a copy of the Summary of the Conflict of Interest Law for Municipal Employees provided by the Town Clerk, and suggested that after all applications are received, the committee members review them and determine if there is any disclosure needed for the "appearance of conflict" under Massachusetts law. It was agreed to table any discussion until such time or if such a time arose when it could be considered a factor.

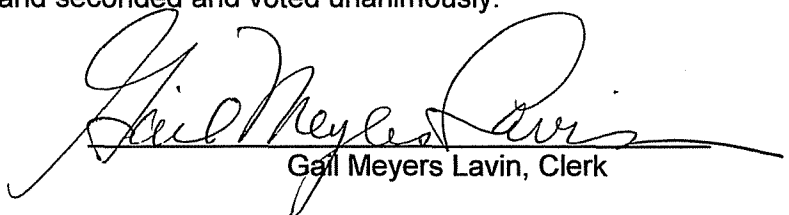
After noting the deadline for the receipt of applications is November 4th, and the Chair confirmed with the Assistant Town Administrator that the applications could be available to the Committee by November 8th; the following meetings were set, subject to confirmation by the Town Clerk that the Namequoit Room was available:

Tuesday, November 8th, 9 am.
Tuesday, November 29th, 9 am
Tuesday, December 13th, 9 am

It was agreed that all committee members would receive copies of the Summary Sheets from each organization, plus the applications they are assigned to review. The Chair read the Budget Policy from the Town Administrator, just received, and noted that the percentage increase established as a goal for FY 2013 is 2.5%. There was a brief discussion about the anomaly in funding between FY 2011 (\$64,871 distributed among 16 organizations) and FY 2012 (\$50,630 distributed among only 11 organizations), and what it would mean if the applications returned to the more typical numbers, and only the reduced amount with which to work. It was suggested that if this happened, the Committee could present its justification and ask the Board of Selectmen to consider an increased figure.

Motion to adjourn at 2:55 pm was moved and seconded and voted unanimously.

Submitted by:


Gail Meyers Lavin, Clerk